FALFIELD PARISH COUNCIL

ANNUAL REPORT 2020 – 2021

Approved at the Parish Council meeting on 20th July 2021 – Minute reference 1413/21.8

To Comply with the Smaller Authorities (Transparency Requirements) (England) Regulations 2015/494 – Transparency Obligations for Parish Councils with an Annual Turnover not exceeding £25,000 (England Only) and the SI 2020/404 The Accounts and Audit (Coronavirus) (Amendment) Regulations 2020

Contents

LIST OF COUNCILLORS AND MEMBERS RESPONSIBILITIES

The following gives details of the councillors on the Parish Council and any responsibilities they may have.

Name of Councillor	Responsibilities
Miss Emma Jarvis	Chairman
Mrs Jane Hathway	Councillor
Mr Ken Fryer	Parish Councillor Representative on the Community Engagement Forum covering Charfield, Cromhall, Tortworth, Falfield, Rangeworthy, Cotswold Edge (North & West of A46).
Mrs Veronica Stanley	Parish Council Representative on Falfield Village Hall Management Committee *
Mr Andrew Gregory	Vice Chairman
Mr Ian Salt	Councillor
Mr Michael Wheeler	Councillor – Co-opted onto the Parish Council on 19th January and first took his seat on 26th January 2021.

Details of individual Councillors Register of Interests are held by the Clerk and can also be obtained from South Gloucestershire Council's Local Councils' Register of Interest web page:

The Parish Council can have a maximum of seven councillor seats.

* Falfield Parish Council are the Lessees of the Village Hall under the current leasing arrangement between St George's Church Council as Management Trustees and Gloucester Diocesan Trust as Custodian Trustees. This lease came in existence on 21st April 1986 for a period or 52 years.

COUNCILLOR ATTENDANCE - FROM APRIL 2020 – MARCH 2021

Name of Councillor	Open Meetings attending	% attendance
Mrs Jane Hathway	9 out of 10	90%
Miss Emma Jarvis	9 out of 10	90%
Mr Ken Fryer	10 out of 10	100%
Mrs Veronica Stanley	9 out of 10	90%
Mr Andrew Gregory	10 out of 10	100%
Mr Ian Salt	9 out of 10	90%
Mr Michael Wheeler	3 out of 3	100%

There were a total of ten meetings between May 2020 and March 2021. There was no Annual Parish Council meeting in May 2020 due to the Coronavirus Pandemic. All meeting took place online using Zoom software.

Agendas and Minutes for these meeting can be found on the Parish Council website.

DETAILS OF EXPENDITURE OVER £100

The following gives details of any payments over £100.

Period	Date approved	Cheque No	To whom paid	Details	Net	VAT	Gross
1	01/04/2020	917	Avon Local Councils' Association (ALCA)	Annual subscription for (NALC) and ALCA for 2020/21.	105.85	**0.00**	105.85
	01/04/2020	918	Town & Parish Council Websites	Annual website hosting(£150.00) & email hosting (120.00)	270.00	0.00	270.00
2	19/05/2020	919	Came & Company	Annual Insurance renewal from 1st June 2020	218.00	0.00	218.00
	19/05/2020	920	Society of Local Council Clerks	Annual subscription from 1st June 2020	109.00	0.00	109.00
	19/05/2020	982	J. Carpenter	Clerk's salary for April & May	748.46	0.00	748.46
				Zoom subscription for month ending 7th June	14.39	0.00	14.39
	19/05/2020	983	South Gloucestershire Council	1st quarter localism charge	86.16	17.23	103.39
3	16/06/2020	984	J. Carpenter	Clerk's Salary for June	362.25	0.00	362.25
				1st Quarter expenses	30.00	0.00	30.00
				Zoom subscription for month ending 7th July	14.39	0.00	14.39
				3 hours claimed for internal audit (Farrington Gurney PC)	30.48	0.00	30.48
4	21/07/2020	988	J Carpenter	Underpayment in June	11.98	0.00	11.98
				July salary	374.23	0.00	374.23
				Zoom subscription for month ending 7th August 2020	14.39	0.00	14.39
6	15/09/2020	990	South Gloucestershire Council	2nd quarter localism charge	86.16	17.23	103.39
	15/09/2020	991	J Carpenter	August & Sept salary	724.50	0.00	724.50
				2nd quarter expenses	30.00	0.00	30.00
				Zoom subscriptions for months end 7th September and 7th	28.78	0.00	28.78
7	20/10/2020	994	J. Carpenter	Underpayment of August/Sept salary	23.96	0.00	23.96
				October salary including pay increase back dated to 1st Ap	435.20	0.00	435.20
				Zoom subscription for month ending 7th November 2020	14.39	0.00	14.39
				Printer Ink cartridges	26.93	5.39	32.32
				Weed control for War Memorial	8.33	1.66	9.99
				Stamps(16 x 2nd class, 12 X 1st Class)	19.52	0.00	19.52
8	17/11/2020	997	J. Carpenter	November salary	384.55	0.00	384.55
				Zoom subscription for month ending 7th December 2020	14.39	0.00	14.39
	17/11/2020	998	South Gloucestershire Council	3rd quarter locaism charge	86.16	17.23	103.39
10	19/01/2021	999	J Carpenter	December salary	384.54	0.00	384.54
				January salary	384.54	0.00	384.54
				3rd quarter expenses	30.00	0.00	30.00
				Zoom subscriptions for months ending 7th January & Febru	28.78	0.00	28.78
11	16/02/2021	1001	J. Carpenter	February salary	384.54	0.00	384.54
				Printing	47.16	0.00	47.16
				Zoom subscription month ending 7th March 2021	14.39	0.00	14.39
	16/02/2021	1003	South Gloucestershire Council	4th quarter localism charge	86.16	17.23	103.39
	22/02/2021	1004	J Carpenter	HP Inkjet printer	94.99	19.00	113.99
12	16/03/2021	1006	J.Carpenter	March salary	384.54	0.00	384.54
				4th quarter expenses	30.00	0.00	30.00
				Zoom subscription for month ending 7th April 2021	14.39	0.00	14.39
				25 x C5 self-seal envelopes	2.87	0.58	3.45

PARISH COUNCIL BUDGET FOR 2020/2021

The 2020/21 budget was approved on 19th November 2019 (minute ref 1167/19.3)

A precept of £6952 was approved on 19th November 2019 (minute ref 1167/19.4)

FALFIELD PARISH COUNCIL	**RECEIPT BUDGET**		
	2020/2021		
RECEIPTS	**Budget**	**£ change**	**% change**
Precept	**6,952.00**	**221.00**	+3.3%
Account Interest	90.00	**0.00**	0.0%
Grants / Donations/ Bursaries	0.00	**0.00**	0.0%
Rental	10.00	**0.00**	0.0%
Refunds inc VAT Refund	434.00	**246.00**	+130.9%
Other income	0.00	**0.00**	0.0%
Community Infrastructure Levy	0.00	**0.00**	0.0%
Total Income	**7,486.00**	**467.00**	**+6.7%**

Estimated Payments (Excluding VAT)		**PAYMENTS BUDGET**		
		2020/2021		
Payments		**Budget**	**£ change from 19/20**	**% change**
Salary/PAYE	Clerk	4,567.00	**76.00**	+1.7%
Expenses	Administration	300.00	**40.00**	+15.4%
	Office Cost	120.00	**0.00**	0.0%
	Parish Council Web Site	160.00	**10.00**	+6.7%
	Parish Council emails	120.00	**-8.00**	-6.3%
	Travel	0.00	**0.00**	#DIV/0!
Rental	Village Hall	126.00	**0.00**	0.0%
	PCC	10.00	**0.00**	0.0%
Insurance & Fees inc Audit and Solicitors	Insurance	225.00	**0.00**	0.0%
	Internal Audit	50.00	**-10.00**	-16.7%
Subscriptions/ Training/ Meetings	ALCA	108.00	**3.00**	+2.9%
	SLCC	110.00	**10.00**	+10.0%
	Training/Meetings	0.00	**0.00**	#DIV/0!
Election Costs	Election Costs	0.00	**0.00**	0.0%
Recreation / Arts	Asset Replacement e.g. projector	500.00	**250.00**	+100.0%
	Maintenance	450.00	**0.00**	0.0%
	Grass Cutting (Localism Charge)	344.68	**10.68**	+3.2%
	Sub Total 1	**7,190.68**	**381.68**	**+5.6%**
Section 137 Payments How does the donation benefit	Poppy Wreath	65.00	**5.00**	+8.3%
	5 Alive Annual Donation	80.00	**5.00**	+6.7%
	Donations	150.00	**75.00**	+100.0%
	Sub Total 2	**295.00**	**85.00**	**+40.5%**
	Total Expenditure	**7,485.68**	**466.68**	**+6.6%**

ANNUAL INTERNAL AUDIT

Annual Internal Audit Report 2020/21

FALFIELD PARISH COUNCIL

www.falfieldparishcouncil.org.uk

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✔		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✔		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✔		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✔		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✔		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.			✔
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✔		
H. Asset and investments registers were complete and accurate and properly maintained.	✔		
I. Periodic bank account reconciliations were properly carried out during the year.	✔		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✔		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. *(If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")*	✔		
L. The authority publishes information on a website/webpage, up to date at the time of the internal audit, in accordance with the Transparency code for smaller authorities.	✔		
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations *(evidenced by the notice published on the website and/or authority approved minutes confirming the dates set)*.	✔		
N. The authority has complied with the publication requirements for 2019/20 AGAR *(see AGAR Page 1 Guidance Notes)*.	✔		

O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✔

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken: 26/04/2021 27/04/2021

Name of person who carried out the internal audit: Emma Pattullo

Signature of person who carried out the internal audit: [redacted]

Date: 27/04/2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

SECTION 1 - ANNUAL GOVERNANCE STATEMENT 2020-21

Section 1 – Annual Governance Statement 2020/21

We acknowledge as the members of:

FALFIELD PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed Yes	Agreed No	N/A	'Yes' means that this authority:
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓			prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓			has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓			during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓			considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓			arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓			responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓			disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.			✓	has met all of its responsibilities where as a body corporate it is a sole managing trustee of a local trust or trusts.

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

04/05/2021

and recorded as minute reference:

1377/21.3.

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman [redacted]

Clerk [redacted]

Other information required by the Transparency Code *(not part of the Annual Governance Statement)*

	Yes	No
The authority website/webpage is up to date and the information required by the Transparency Code has been published.	✓	

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SECTION 2 – ACCOUNTING STATEMENTS 2020-21

The following gives details of the Statement of Accounts along with any supporting documentation - Section 2 of the External Audit Annual Return including bank reconciliation, explanations of any significant variances and ear marked funds allocation.

Section 2 – Accounting Statements 2020/21 for

FALFIELD PARISH COUNCIL

	Year ending 31 March 2020 £	31 March 2021 £	Notes and guidance *Please round all figures to nearest £1. Do not leave any boxes blank and report £0 or Nil balances. All figures must agree to underlying financial records.*
1. Balances brought forward	16,169	13,927	*Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.*
2. (+) Precept or Rates and Levies	6,731	6,952	*Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.*
3. (+) Total other receipts	528	599	*Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.*
4. (-) Staff costs	4,690	4,646	*Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.*
5. (-) Loan interest/capital repayments	0	0	*Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).*
6. (-) All other payments	4,811	2,070	*Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).*
7. (=) Balances carried forward	13,927	14,762	*Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).*
8. Total value of cash and short term investments	13,927	14,762	*The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – **To agree with bank reconciliation.***
9. Total fixed assets plus long term investments and assets	5,406	5,166	*The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.*
10. Total borrowings	0	0	*The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).*

11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	*The Council as a body corporate acts as sole trustee for and is responsible for managing Trust funds or assets.*
		✓	*N.B. The figures in the accounting statements above do not include any Trust transactions.*

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

[redacted]

Date 04/05/2021

I confirm that these Accounting Statements were approved by this authority on this date:

04/05/2021

as recorded in minute reference:

1377/21.4

Signed by Chairman of the meeting where the Accounting Statements were approved

[redacted]

EXPLANATION OF VARIANCES BETWEEN 2019/20 AND 2020/21

The following gives details of the Internal Audit and explanations for any negative comments, if necessary –Section 4 of the External Audit Annual Return.

Explanation of variances – pro forma

Name of smaller authority: Falfield Parish Council
County area (local councils and parish meetings only): South Gloucestershire

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21: variances of £100,000 or more require explanation regardless of the % variation year on year;
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2019/20 £	2020/21 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	16,169	13,927				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	6,731	6,952	221	3.28%	NO		
3 Total Other Receipts	528	599	71	13.45%	NO		
4 Staff Costs	4,690	4,646	-44	0.94%	NO		
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	4,811	2,070	-2,741	56.97%	YES		There was a major item spend in 2019/20 plus due to the COVID-19 pandemic maintenance and admin costs have been lower than expected.
7 Balances Carried Forward	13,927	14,762			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	6.2% above acceptable carried forward level. Again the same answer is provided as indicated in section 6 "All other payments"
8 Total Cash and Short Term Investments	13,927	14,762				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and Assets	5,406	5,166	-240	4.44%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable

EXPLANATION FOR HIGH RESERVES

Explanation for 'high' reserves

(Please complete the highlighted boxes.)

Box 7 is more than twice Box 2 because the authority held the following breakdown of reserves at the year end:

	£	£	£
Earmarked reserves:			
Election expenses	3025		
Village Hall contingency Fund	1500		
Tress, shrub, bulbs, seeds - Orchard View	110		
Travel	299		
Training / Meetings	225		
Replacement of assets	823		
Maintenance of PC assets	522		
		6504	
General reserve	8258		
		8258	
Total reserves (must agree to Box 7)			**14762**

BANK RECONCILIATION

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agr column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are pr and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as neg

Name of smaller authority: **Falfield Parish Council**

County area (local councils and parish meetings only): **South Gloucestershire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **James Carpenter, Clerk & RFO**

Date:7/4/21

	£	£
Balance per bank statements as at 31/3/21:		
NatWest Current Account (03205665)	1,520.66	
National Savings & Investment	13,300.16	
		14,820.82
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/21 **(enter these as negative numbers)**		
Cheque No 1005 (ALCA - Essential Cllrs Course)	(60.00)	
		(60.00)
Add: any un-banked cash as at 31/3/21		
None	0.00	
		0.00
Net balances as at 31/3/2021(Box 8)		**14,760.82**

BALANCE SHEET FOR 2020/21

FALFIELD PARISH COUNCIL

Balance Sheet - Financial Year Ending 31st March 2021

SUMMARY OF RECEIPTS AND PAYMENTS

2019/2020 £ Actual	Balance Sheet	2020/2021 £ Budget	£ Actual
	Receipts		
6,731.00	Precept	6,952.00	6,952.00
104.80	Account Interest	90.00	95.07
9.00	Grants / Donations/ Bursaries	-	0.00
10.00	Rental	10.00	10.00
0.00	Community Infrastructure Levy	434.00	0.00
0.00	Transparency Grant	-	0.00
187.55	Refunds inc VAT Refund	-	445.47
0.00	Other		47.96
7,042.35	**Total Receipts**	**7,486.00**	**7,550.50**
	Payments to		
4,690.20	Clerk Salary & PAYE	4,567.00	4,646.07
543.49	Admin & Expences	700.00	703.97
108.00	Rental	136.00	10.00
218.00	Insurance & Fees	275.00	218.00
353.06	Subscripts, Training, Meetings	218.00	284.85
175.00	Election Costs	-	0.00
670.00	Purchase/Asset Replacement	500.00	94.99
616.75	General Maintenance	450.00	83.33
333.92	Grass Cutting	344.68	344.64
210.00	Section 137	295.00	220.00
434.03	VAT	-	110.55
1,095.00	From CIL Funds	-	0.00
9,447.45	**Total Payments**	**7,485.68**	**6,716.40**

BANK RECONCILIATION

Balances of Accounts as at **30th March 2021**	
NatWest Current Account - Statement No: 256	1,520.66
National Savings & Investment Account No 8	13,300.16
Unpresented Payments	-60.00
Unpresented Receipts	0.00
CLOSING BANK BALANCES	**14,760.82**

Balance Bought Forward at 1st April 2020	**13,926.72**
ADD Total Receipts	7,550.50
DEDUCT Total Payments	6,716.40
BALANCE CARRIED FORWARD	**14,760.82**

Prepared by Mr James Carpenter - Clerk & RFO

Approved by Falfield Parish Council on 04/05/2021

Minute ref 1377/21.5

Signed [redacted] **Chairman**

Signed [redacted] **Clerk & RFO**

COMMUNITY INTRASTRUCTURE LEVY

Details of Receipts and Payments during 2020/21

The CIL fund stood at zero at the beginning of the financial year and no CIL receipts were received during the financial year.

SECTION S137 PAYMENTS MADE DURING 2020/2021.

The following payments were approved and made *In accordance with its powers under section 137 of the Local Government Act 1972, which, in the opinion of the Council, is in the interests of the area of its inhabitants and will benefit them in a manner commensurate with expenditure detailed below.*

Date	Minute Ref	Paid To	Amount
17/09/2020	1268/20.5	Royall British Legion	£75.00
17/09/2020	1268/20.5	CROFTT Newsletter	£80.00
19/01/2021	1308/21.6	Falfield & Stone Brownies	£75.00

For 2020/21 the maximum amount allowed was £ 8.32 for every registered elector. On the last electoral roll register published in December 2020, the total number of electors on the register was 464.

FREEDOM OF INFORMATION REQUESTS.

During the period ending 31st March 2021 the Parish Council did not receive any requests for information in relation to Council business.

DETAILS OF PUBLIC BUILDING THAT THE PARISH COUNCIL MAINTAINS

Date of Acquisition	Description & Size	Location / Address	Cost at Acquisition	Owner
1964	Land by War Memorial & Jubilee Bench ~ 120 m^2 51°38'14.0"N 2°27'33.4"W	Corner of Sundayshill Lane & Gloucester Road (A38), Falfield	Unknown	Falfield Parish Council
29/06/1966	Bus Shelter ~ 9.5 m^2 51°38'14.5"N 2°27'32.8"W	Near the Huntsman, Gloucester Road (A38), Falfield (North Bound)	436-15s-8d	Falfield Parish Council
29/06/1966	Bus Shelter ~ 9.5 m^2 51°38'14.1"N 2°27'31.5"W	Near the Huntsman, Gloucester Road (A38), Falfield (South Bound)		Falfield Parish Council
21/04/1971	Bus Shelter ~ 9.5 m2 51°37'30.8"N 2°27'58.0"W	Near Whitfield gate Farm, A38, Falfield (South Bound)	£215	Falfield Parish Council
02/06/1976	Bus Shelter ~ 4.5 m^2 51°37'16.8"N 2°28'17.7"W	South of Brinkmarsh Lane, A38, Whitfield (South Bound)	£605	Falfield Parish Council
02/06/1976	Bus Shelter ~ 4.5 m^2 51°37'25.8"N 2°28'03.7"W	Near Whitfield gate Farm, A38, Falfield (North Bound)		Falfield Parish Council
2000	Village Green ~ 0.2 acres 51°38'12.9"N 2°27'35.5"W	Land Opposite St George Church, Sundayshill Lane, Falfield	£1,000	Falfield Parish Council

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