

FALFIELD PARISH COUNCIL

NOVEMBER2024 FINANCIAL MATTERS REPORT STATEMENT

Presented to the Parish Council Meeting on 17th March2025

BALANCES

The Clerk can report the following balances as of 28th February 2025 were as follows:

Balance per bank statements

Unity Trust Current Account	£	243.41
Unity Trust Savings Account	£	20,073.92
Less unrepresented payments	£	-
Net balances	£	20,317.33

The net balances reconcile to the cash book (receipts and payments account) as follows:

Opening Balance 1st April 2024	£	53,795.39
Add: Receipts for 2024/2025	£	33,347.54
Less: Payments up to 28th February 2025	£	66,825.60
Closing Balance per cash book	£	20,317.33

The Chairman and Clerk signed the Financial Report to confirm the above balances against the appropriate bank statements displayed on pages 2 and 3 of this report.

Signed – Chairman:

Date: 17th March 2025

Signed – Clerk & RFO:

Date: 17th March 2025

Your Account Statement

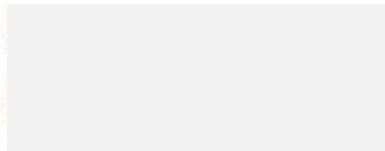


For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Date: 28/02/2025

Account Name: Falfield Parish Council



Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: [FSCS.org.uk](https://www.fscs.org.uk) or refer to our FSCS Information Sheet and Exclusions List at [unity.co.uk/fscs](https://www.unity.co.uk/fscs)

Contact Us

Call us: 0345 140 1000
Email us: us@unity.co.uk
Visit us: [unity.co.uk](https://www.unity.co.uk)

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£14,124.52
03/02/2025	Credit	FALFIELD VIL	£0.00	£10.00	£14,134.52
06/02/2025	Faster Payment Debit	B/P to: Mr G M Wintle	£12,822.00	£0.00	£1,312.52
17/02/2025	Direct Debit	Direct Debit (EON NEXT LTD)	£37.22	£0.00	£1,275.30

Page number 1 of 3

Statement number 016

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.
Unity Trust Bank is entered in the Financial Services Register under number 204670.
Registered Office: Four Brindleyplace, Birmingham, B1 3UB.
Registered in England and Wales no. 1713124.
Calls may be monitored and recorded for training, quality and security purposes.
© Unity Trust Bank plc (Registered Business)

INVESTORS IN PEOPLE
We invest in people 100%

Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
18/02/2025	Direct Debit	Direct Debit (EON NEXT LTD)	£5.47	£0.00	£1,268.83
18/02/2025	Transfer	Transfer from 20498896	£0.00	£10,020.00	£11,288.83
19/02/2025	Faster Payment Debit	B/P to: Mr G M Wintle	£10,020.00	£0.00	£1,268.83
25/02/2025	Faster Payment Debit	B/P to: HMRC	£156.10	£0.00	£1,110.73
25/02/2025	Faster Payment Debit	B/P to: Mr F J Carpenter	£861.32	£0.00	£249.41
28/02/2025	Fee	Service Charge	£5.00	£0.00	£243.41

Instant Access Account

Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Date: 28/02/2025

Account Name: Falfield Parish Council

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view.

Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000

The credit interest rate is 2.50% AER as of your statement date.

Contact Us

 Call us: **0345 140 1000**
 Email us: **us@unity.co.uk**
 Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/01/2025		Balance brought forward	£0.00	£0.00	£30,093.92
18/02/2025	Transfer	Transfer to 20496883	£10,020.00	£0.00	£20,073.92

RECEIPTS TO NOTE AT THIS MEETING.

There are no receipts to report.

TRANSFERS

There was a total of £10,020.00 made from the Instant Access account into the Current Account on 18th February 2025 in order to meet payments approved at the Council meeting held on 17th February.

PAYMENTS

Accounts for Payment – to **RESOLVE** payment of invoice(s) having been verified by the Clerk as accurate and have either been paid prior to this meeting or are now due for payment.

VOU	Description	Supplier	VAT	Net	Total	Powers to spend
62	Village Hall Phase 2	G M Wintle	135.00	675.00	810.00	LG(Misc Prov) Act 1976
63	4 th quarter grass cutting	Sth. Gloucestershire Council	22.03	110.16	132.19	LGA 1972 s111
65	March salaries	Only available to Councillors				LGA 1972 s112
65	March PAYE	H.M. Revenue & Customs	0.00	92.80	92.80	LGA 1972 s112
66	4 th Quarter Office & Admin	F J Carpenter	8.05	77.05	85.10	LGA 1972 s111

The following items will fall within the 2025/26 financial year and will be paid on or after the 1st of April 2025.

1	Annual website hosting & maintenance / email hosting (2 @ £26/00)	Town & Parish Council websites	0.00	242.00	242.00	LGA 1972 s111
2	Hall hire for the period April 2025 to March 2026	Falfield Village Hall	0.00	150.00	150.00	LGA 1972 s111

Following approval of the above payments two Councillors will be requested to complete authorisations through the online banking portal.

To **NOTE** that the following Payments were made prior to this meeting which had been approved at previous meetings.

VOU	Description	Supplier	VAT	Net	Total	Powers to spend
61	Room hire (A&S Police)	Falfield Village Hall	0.00	25.50	25.50	LGA 1972 s111

To **NOTE** Direct Debit payments made/due

VOU	Description	Supplier	VAT	Net	Total	Powers to spend	Payment date
64	February Service Charge	Unity Bank	0.00	6.00	6.00	LGA 1972 s111	28/2/25
67	February utilities	E.on Next	0.78	15.68	16.46	LGA 1972 s111	19/3/25
68	March Service Charge	Unity Bank	0.00	6.00	6.00	LGA 1972 s111	31/3/25

Vouchers/invoices for all the above payments can be found on pages 7 to 13

Budget v Income & Expenditure for year ending 31st March 2025 as at: 12th March 2025

RECEIPTS	2024/2025 BUDGET	RECEIPTS TO DATE	BALANCE
Precept Income	10,864.00	10,864.00	0.00
Grants / Donations / Bursaries	0.00	0.00	0.00
Rental (VHMC lease)	10.00	10.00	0.00
Refunds Inc. VAT 2023/24	60.00	11,797.23	11,737.23
Interest	130.00	1,283.12	1,153.12
Unbudgeted Income	0.00	1,684.00	1,684.00
Community Infrastructure Levy	0.00	7,709.19	7,709.19
TOTAL RECEIPTS	11,064.00	33,347.54	14,574.35

PAYMENTS (excluding VAT)		2024/2025 BUDGET	EXPENDITURE TO DATE (Excl VAT)	BALANCE
Salary / PAYE	Staff costs	8,108.00	8,348.69	-240.69
Expenses	Administration	270.00	382.12	-112.12
	Office costs	126.00	120.00	6.00
	Council website/emails	245.00	242.00	3.00
	Travel *	0.00	0.00	0.00
Rentals	Village Hall hire	168.00	196.30	-28.30
	Peppercorn rent on Village Hall	10.00	10.00	0.00
Insurance & fees Inc. Audits and Solicitors	Insurance	350.00	264.00	86.00
	Internal & External Audits	420.00	420.00	0.00
Subscriptions/Training/ Meetings	Avon Local Councils Assoc members	191.71	220.74	-29.03
	Soc of Local Council Clerks members	160.00	148.00	12.00
	Training/Meetings *	0.00	0.00	0.00
Elections	Election costs *	0.00	0.00	0.00
Recreation & Arts	Asset replacement *	0.00	1368.18	-1,368.18
	Utilities	150.00	211.56	-61.56
	General maintenance of assets *	0.00	0.00	0.00
	Grass cutting (localism charge)	465.00	440.64	24.36
Donations & Section 137 payments	5 Villages Alive magazine	100.00	100.00	0.00
	Royal British Legion	100.00	77.75	22.25
	Unbudgeted expenditure	0.00	826.50	-826.50
TOTAL EXPENDITURE		10,863.71	13,376.48	-2,512.77

TOTAL VAT PAID SINCE THE 1st APRIL 2024 TO BE RECLAIMED AT A LATER DATE FROM HMRC.

8,331.47

For items marked with * expenditure has been taken from the Councils reserves .

BREAKDOWN OF EARMARKED RESERVES

RESERVES		BROUGHT FORWARD FROM 2023/24	RECEIVED DURING 2024/25	EXPENDITURE (Excl VAT)		BALANCE
				DURING 2024/25	ALLOCATED	
Expenses	Travel	281.90	-	-		281.90
Subscriptions/Training/Meeting	Training/Meetings	225.00	-	-		225.00
Elections	Election costs *	3,025.00	-	-		3,025.00
Recreation & Arts	Asset Replacement	315.82	-	315.82		-
	General maintenance of assets	1,053.50	-	1,053.50		-
Community Infrastructure Levy		54,701.13	7,709.19	45,615.00	8,535.95	8,259.37
TOTAL RESERVES		59,602.35	7,709.19	46,984.32		11,791.27

Financial Report prepared 12th March 2025

COMMUNITY INFRASTRUCTURE LEVY INCOME AND EXPENDITURE

COMMUNITY INFRASTRUCTURE LEVY SUMMARY AS OF 10/03/2025

Balance brought forward on 1st April 2024	£ 54,701.13
CIL income received in current Financial year	£ 7,709.19
Total	£ 62,410.32

Expenditure allocated

Remaining grant to Village Hall	£ 4,322.75
Legal cost in relation to Village Hall lease	£ 4,213.20
Payments made in 2024/25	£ 45,615.00
Remaining unallocated funds	£ 8,259.37

The committed outgoing figures are net of VAT unless otherwise stated.

As a reminder, CIL contributions can be spent on:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or,
- Anything else that is concerned with addressing the demands that development places on it.

PAYMENT VERIFICATION

Voucher 61



Falfield Village Hall

Bristol Road, A38, Falfield, Gloucestershire, GL12 8DH

Invoice to: Kevin Jarvis
Avon & Somerset Police
?
?
?
?

Invoice No.	FVH-2025-156
Date	12/02/2025
Total	£25.50

Booking Contact	Kevin Jarvis, parish.clerk@falfieldparishcouncil.org.uk
Comment	

Booking Date	Booking Name	Rooms / Facilities	Price (£)
11/03/2025 09:00 - 10:00	Beat Team - Talk to us	Small Hall	0.00
03/06/2025 09:00 - 10:00	Beat Team - Talk to us	Small Hall	8.50
16/09/2025 09:00 - 10:00	Beat Team - Talk to us	Small Hall	8.50
09/12/2025 09:00 - 10:00	Beat Team - Talk to us	Small Hall	8.50

Net	£25.50
Total	£25.50

FVH-2025-156, 12/02/2025

Payment Terms: Payment due on receipt of invoice.
Cheques Payable to Falfield Village Hall Fund (Extra £0.80 if payment by cheque).
BACS: Sort Code: 40-44-41, Account: 51482629
Falfield Village Hall Fund
Administration

G M WINTLE BUILDING
Home Improvements and General Building

George Wintle
Green Pastures
Church End Lane
Charfield
Glos
GL12 8LJ
07514108141
G.wintle@hotmail.com

21.02.2025

Invoice number: 002163

Invoice: Falfield parish council
White gates, sundayshill
Falfield gl128dq

<u>Work to be carried out</u>	Price
Windows	
• Fit new upvc windows and make good damage caused.	£675
Total net amount	£675
Vat at 20%	£135
Total	£810

VAT Registration number 367437467

Voucher 63



Falfield Parish Council
Clerk & RFO, Whitegates, Sundayhill Lane, Falfield
W-U-E
Wotton-under-Edge
GL12 8DQ
GBR

South Gloucestershire Council
Badminton Road Offices
Yate
Bristol
BS37 5AF
GBR

VAT Reg No. 664 3211 52

Our reference CUS000926
Date 21/02/2025
Contact
StreetcareAdmin@southglos.gov.uk

Please contact us at income@southglos.gov.uk if you would prefer to receive your invoices by email.

INVOICE NUMBER 3900026677

IN ANY COMMUNICATION PLEASE QUOTE INVOICE NUMBER

Payment Terms Net 14 days
Due Date 07/03/2025

Description	Quantity	Unit price	Amount	VAT
Localism service charges for grass cutting this covers the period of January, February and March 2025.	3	£ 36.72	£ 110.16	20%

VAT £ 22.03

TOTAL £ 132.19

PLEASE SEE METHODS OF PAYMENT DETAILS

Voucher 64

Please refer to the last item listed against the Current Account statement on page 2 of this report

Voucher 65

Falfield Parish Council

Payments		Deductions	
Taxable Pay		Income Tax	£92.80
		Employee NIC	£0.00
Total Payments		Total Deductions	£92.80

Vouchers 664th quarter office and admin expenses**FALFIELD PARISH COUNCIL**

Clerk to Council: Mr James Carpenter

Whitegates, Sundayshill Lane, Falfield, Wotton under Edge, Glos GL12 8DQ

Tel: 07484 102588. email: parish.clerk@falfieldparishcouncil.org.uk

CLERKS EXPENSES FORM

<u>Name: James Carpenter (Clerk)</u>	<u>Date</u>	<u>17th March 2025</u>		
Detail of Expense	Sub Total (ex VAT)	VAT 20%	TOTAL	LGA 1972 Powers
4th quarter office expenses as per contract No receipt	£ 30.00	£ -	£ 30.00	s112(2)
HP Instant Ink - month ending 22nd January 2025 Invoice	£ 9.99	£ 2.00	£ 11.99	s112(2)
HP Instant Ink - month ending 22nd February 2025 Invoice	£ 9.99	£ 2.00	£ 11.99	s112(2)
3 reams of copier paper	£ 20.27	£ 4.05	£ 24.32	s112(2)
8 x 2nd class stamps	£ 6.80	£ -	£ 6.80	s112(2)
Total payable	£ 77.05	£ 8.05	£ 85.10	



Falfied Parish Council
Falfield Parish Council
Whitesgates
Sundayshill Lane
Falfield
Wotton Under Edge
GL12 8DQ

Invoice

for Falfied Parish Council for the supply at Falfield Village Green, Off
Sundayshill Lane, Falfield, Wotton-Under-Edge, GL12 8DF.

1st February 2025 - 28th February 2025

Your charges

	Net charges	CCL	VAT	Total
Electricity	£15.68	£0.00	£0.78	£16.46
Total charges for this invoice				£16.46

On 4th Mar 2025 your new balance was£16.46 DR

Get in touch with us

- eonnext.com/contact
- hellobusiness@eonnext.com
- 0808 501 5699

Account number

A-433B5301

Tax Invoice number

KI-433B5301-0028

Date issued

4th Mar 2025



Payments for the financial year 2025/26

Voucher 1.



Town & Parish Council Websites

INVOICE

From: TOWN AND PARISH COUNCIL WEBSITES
7 Chatcombe Close
Charlton Kings
Cheltenham
GL53 8LT
United Kingdom

To: Falfield Parish Council
James Carpenter

Issue Date	01/03/2025
Invoice No.	1801382
Due Date	31/03/2025

Description	Unit Cost	Qty	Total
Annual website hosting and maintenance (01/04/2025 to 01/04/2026)	190.00	1	190.00
Annual email hosting (@ £26pa per account)	26.00	2	52.00

From time to time, we will increase your hosting costs in line with inflation, to compensate for increases in our supplier costs

Sub Total:	242.00
Total:	242.00
Amount Paid:	0.00
Balance Due (GBP):	242.00

Bank details for transfers:
Bank Account Name: Parish Council Websites
Bank Account Number: 91644076
Sort Code: 40 43 21

Please make cheques payable to Parish Council Websites

Voucher 2



Falfield Village Hall

Bristol Road, A38, Falfield, Gloucestershire, GL12 8DH

Invoice to: James Carpenter
Falfield Parish Council
Whitegates
Sundayshill Lane
Falfield
Gloucestershire
GL12 8DQ

Invoice No.	FVH-2025-142
Date	12/01/2025
Total	£150.00

Booking Contact	James Carpenter, parish.clerk@falfieldparishcouncil.org.uk
Comment	

Booking Date	Booking Name	Rooms / Facilities	Price (£)
21/04/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
19/05/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
16/06/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
21/07/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
15/09/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
20/10/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
17/11/2025 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
19/01/2026 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
16/02/2026 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00
16/03/2026 19:15 - 21:45	Falfield Parish Council meeting	Main Hall	15.00

Net	£150.00
Total	£150.00