

FALFIELD PARISH COUNCIL

FINANCIAL MATTERS REPORT STATEMENT (REDACTED)

Presented to the Parish Council Meeting held on 20th April 2026

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Introduction

This is a new format in order to take into account the requirements of the Councils Financial Regulations which were amended and adopted in April 2025.

During the Council meeting Councillors will approve by resolution the Bank Reconciliation displayed below which will then be signed by the Chair and Clerk.

This report also provides information on the Schedule of Payments on page 7 which again Councillors will be asked to approve by resolution for payment and/or note accordingly. The Chair will then be asked to initial the against each payment of the schedule and also initial each supporting document.

Bank Reconciliation

The Clerk can report the following balances as of 31st March 2026 were as follows:

Balance per bank statements

Unity Trust Current Account	£	995.32
Unity Trust Savings Account	£	33,703.57
Less unrepresented payments	£	-

Net balances	£	34,698.89
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The net balances reconcile to the cash book (receipts and payments account) as follows:

Opening Balance 1st April 2025	£	14,337.24
Add: Receipts for 2025/26	£	38,235.02
Less: Payments up to 31/03/2026	£	17,873.37

Closing Balance per cash book	£	34,698.89
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The Chairman and Clerk signed the Financial Report to confirm the above balances against the appropriate bank statements displayed on pages 3 - 5 of this Financial report.

Signed – Chairman: [REDACTED] Date: 20th April 2026

Signed – Clerk & RFO: [REDACTED] Date: 20th April 2026

Report prepared on 17th April 2026

Bank Statements

Current Account

Checked- V.Hawkins

Date: 31/03/2026

Account Name: Falfield Parish Council

Swift Code
IBAN Number

Sort Code:
Account Number

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us

-  Call us: **0345 140 1000**
-  Email us: **us@unity.co.uk**
-  Visit us: **unity.co.uk**

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/02/2026		Balance brought forward	£0.00	£0.00	£2,921.82
17/03/2026	Faster Payment Debit	B/P to: TPC Website	£390.00	£0.00	£2,531.82
17/03/2026	Faster Payment Debit	B/P to: ALCA	£40.00	£0.00	£2,491.82
17/03/2026	Faster Payment Debit	B/P to: Victoria Hawkins	£667.65	£0.00	£1,824.17

Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
17/03/2026	Faster Payment Debit	B/P to: South Glos Council	£137.74	£0.00	£1,686.43
19/03/2026	Direct Debit	Direct Debit (E.ON NEXT LTD)	£16.46	£0.00	£1,669.97
25/03/2026	Faster Payment Debit	B/P to: Victoria Hawkins	£667.65	£0.00	£1,002.32
31/03/2026	Fee	Service Charge	£7.00	£0.00	£995.32

Your Account Statement



Unity Trust Bank plc
PO Box 7193
Planetary Road
Willenhall
WV1 9DG

Date: 31/03/2026

Account Name: Falfield Parish Council

Swift Code
IBAN Number

Sort Code:
Account Number

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



Contact Us

- Call us: 0345 140 1000
- Email us: us@unity.co.uk
- Visit us: unity.co.uk

For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
28/02/2026		Balance brought forward	£0.00	£0.00	£33,526.86
31/03/2026	Credit Interest	Credit Interest	£0.00	£176.71	£33,703.57

Receipts

£176.71 interest received from the Council Instant Access account which has been accounted for in the 2025/26 financial year.

Schedule of Payments

Payments due in April requiring approval of the Council

To **RESOLVE** payment of invoice(s) having been verified by the Clerk as accurate and have either been paid prior to this meeting or are now due for payment.

Vou	Description	Supplier	VAT	Net	Total	Payment due date	Powers to spend	Initialed by Chair
1	Village Hall hire for year Parish meetings	Village Hall	0	112.50	112.50	April 26	LGA 1972 5112	
2	Grant from Parish to Citizens advice	As agreed Jan 26 meeting ref 2073/26.6	0	100.00	100.00	April 26	LGA 1972 5112	
3	Police beat 2026 meeting village hall hire	Village Hall	0	20.00	20.00	April 26	LGA 1972 5112	
4	Clerks handover meeting at Village Hall 17/4/26	Village Hall	0	7.50	7.50	April 26	LGA 1972 5112	
5	Subscription Avon Local Council 26/27	ALCA	0	232.65	232.65	April 26	LGA 1972 5112	
6	Parish on-line software mapping26/27	Parish on-line	10.80	54.00	64.80	April 26	LGA 1972 5112	

Following approval of the above payments two Councillors will be requested to complete authorisations through the online banking portal.

Direct Debit Payments

To NOTE the following direct debit payments previously made or now due:

Vou	Description	Supplier	VAT	Net	Total	Date of payment made/due	Powers to spend	Initialed by Chair
71	March Service Charge	Unity Trust Bank	0.00	7.00	7.00	31/03/26	LGA 1972 s111	
72	Utilities March	E.on Next	0.87	17.36	18.23	17/04/26	LGA 1972 s111	

All the payments identified in this section have been included in the Budget & Expenditure to date for the Financial Year ending 31st March 2026 reported on page 14

Supporting documents for all the above payments can be found on pages 7-12 of this report.

As per 6.3 of the Councils Financial Regulations all payments listed in the above Schedule of payments has been examined by the Clerk for arithmetical accuracy, analysed to the appropriate expenditure heading and verified to confirm that the work, goods or services have been received, or are expected to be received following payment.

Also as per 6.8 of the Councils Financial Regulations the above Schedule of Payments following its review by the Council for compliance and, having satisfied itself authorised payments by resolution will be initialled by the Chair of the meeting.

Supporting documents confirming payments

Voucher No71-Unity Bank Service charge.

Checked- V.Hawkins

Initialed by the Chair of the meeting

New financial year invoices due in April to approve.



Falfield Village Hall
A Community Environment for the Village

Falfield Village Hall
Bristol Road, A38, Falfield, Gloucestershire, GL12 8DH

Invoice to: James Carpenter
Falfield Parish Council
Whitgate
Sunderhill Lane
Falfield
Gloucestershire
GL12 8DQ

Invoice No.	PVH-2025-250
Date	12/11/2025
Total	£112.50

Booking Contact	James Carpenter, parish.clerk@falfieldparishcouncil.org.uk
Comment	

Booking Date	Booking Name	Rooms / Facilities	Price (£)
20/04/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
18/05/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
15/06/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
20/07/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
21/09/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
19/10/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
18/11/2026 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
18/01/2027 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
15/02/2027 19:15 - 21:30	Parish Council meeting	The Gallery	11.25
15/03/2027 19:15 - 21:30	Parish Council meeting	The Gallery	11.25

Net	£112.50
Total	£112.50

PVH-2025-250, 12/11/2025

Payment Terms: Payment due on receipt of invoice.
Cheques Payable to Falfield Village Hall Fund (Extra £0.60 if payment by cheque).
BACS: Sort Code: 40-64-41, Account: 51482629
Falfield Village Hall Fund
Administration

Voucher No 1- Village Hall hire for meeting up to 31st March 2027

Checked- V.Hawkins

Report prepared on 17th April 2026

Initialed by the Chair of the meeting

Voucher No 2- - Grant to Citizens advice £100 as approved Jan 26 meeting ref 2073/26.6.

Checked- V.Hawkins

Initialed by the Chair of the meeting



Falfield Village Hall

Bristol Road, A38, Falfield, Gloucestershire, GL12 8DH

Invoice to: Vicky Hawkins
Falfield Parish Council
Falfield Parish Council
Falfield Village Hall
Falfield
Gloucestershire
GL12 8DH

Invoice No.	FVH-2026-301
Date	17/03/2026
Total	£20.00

Booking Contact	Vicky Hawkins, clerk@falfield-pc.gov.uk
Comment	

Booking Date	Booking Name	Rooms / Facilities	Price (£)
02/06/2026 09:00 - 10:00	Police Beat Team	Main Hall	6.00
15/09/2026 09:00 - 10:00	Police Beat Team	Main Hall	7.00
08/12/2026 09:00 - 10:00	Police Beat Team	Main Hall	7.00

Net	£20.00
Total	£20.00

FVH-2026-301, 17/03/2026

Payment Terms: Payment due on receipt of invoice.
Cheques Payable to Falfield Village Hall Fund (Extra £0.80 if payment by cheque).
BACS: Sort Code: 40-44-41, Account: 51482629

Voucher No 3- Police Beat Team meetings /Village hall hire.

Checked V.Hawkins

Initialed by the Chair of the meeting



Falfield Village Hall

Bristol Road, A38, Falfield, Gloucestershire, GL12 8DH

Invoice to: Vicky Hawkins
Falfield Parish Council
Falfield Parish Council
Falfield Village Hall
Falfield
Gloucestershire
GL12 8DH

Invoice No.	FVH-2026-309
Date	01/04/2026
Total	£7.50

Booking Contact	Vicky Hawkins, clerk@falfield-pc.gov.uk
Comment	

Booking Date	Booking Name	Rooms / Facilities	Price (£)
17/04/2026 10:30 - 12:00	PC Meeting	The Gallery	7.50

Net	£7.50
Total	£7.50

FVH-2026-309, 01/04/2026

Payment Terms: Payment due on receipt of invoice.
Cheques Payable to Falfield Village Hall Fund (Extra £0.80 if payment by cheque).
BACS: Sort Code: 40-44-41, Account: 51482629
Falfield Village Hall Fund
Administration

Voucher No 4- Clerks handover meeting 17/4/26

Checked V. Hawkins

Initialed by the Chair of the meeting





Avon Local Councils' Association

INVOICE

Invoice to:

Falfield
Whitegates
Falfield
GL12 8DQ

Invoice Number: SUBS-2026-083

Please quote this number on all payment transactions

Invoice Date: 01-Apr-2026

Invoice details: Annual Subscription to Avon Local Councils' Association

The total subscription fee is based on two elements:

- ALCA Subscription fee £178.21
- NALC Subscription fee £54.44

Invoice Total: £232.65

Please make payment within the next 30 days and quote the invoice number on all payment transactions.

Cheques payable to 'Avon Local Councils' Association - ALCA Mailbox, PO BOX 3560, Bristol BS5 5JF' *(Please **DO NOT** staple cheques to anything)*

BACS payments can be made to Cooperative Bank account number 50001020, sort code 08-90-02

Avon Local Councils' Association

Avon Local Councils' Association - ALCA Mailbox PO BOX 3560 Bristol BS5 5JF

Voucher No 5- Avon Local Council Association Subs

Checked V.Hawkins

Report prepared on 17th April 2026

Invoice



Invoice number 00HD014-0005
Date of issue March 27, 2026
Date due April 26, 2026

Parish Online
PO Box 6987
Basingstoke
RG24 4HQ
United Kingdom
+44 1256 586980
support@parish-online.co.uk

Bill to
Falfield
United Kingdom
+44 7484 102588
clerk@falfield-pc.gov.uk

Ship to
Falfield
Whitegates
Sundayshill Lane
Falfield, Wotton under Edge
Glos
GL12 8DQ
07484102588

£64.80 due April 26, 2026

[Pay online](#)

Alternative payment methods:

BANK TRANSFER

Name: Geosphere Ltd | Sort Code: 09-01-29 | Account: 26025982.

CHEQUE

Please make cheques payable to 'Geosphere Ltd' and post to 'Geosphere Ltd, PO Box 6987, Basingstoke, RG24 4HQ'.

VAT Number: GB296312096.

Description	Qty	Unit price	Tax	Amount
Parish Online - Mapping Software (per Year) Mar 27, 2026-Mar 27, 2027	1	£60.00	20% (on £54.00)	£60.00
Subtotal				£60.00
Complimentary 10% Discount (10% off)				-£6.00
Total excluding tax				£54.00
Tax (20% on £54.00)				£10.80
Total				£64.80
Amount due				£64.80

Voucher No 6- Parish on-line mapping software 26/27
Checked V. Hawkins

Report prepared on 17th April 2026



Falfied Parish Council
 Falfield Parish Council
 Whitesgates
 Sundayshill Lane
 Falfield
 Wotton Under Edge
 GL12 8DQ

Get in touch with us

eonnext.com/contact

hellobusiness@eonnext.com

0808 501 5699

Account number

A-433B5301

Tax Invoice number

KI-433B5301-0041

Date issued

2nd Apr 2026

Invoice

for Falfied Parish Council for the supply at Falfield Village Green, Off Sundayshill Lane, Falfield, Wotton-Under-Edge, GL12 8DF.

1st March 2026 - 31st March 2026

Your charges

	Net charges	CCL	VAT	Total
Electricity	£17.36	£0.00	£0.87	£18.23
Total charges for this invoice				£18.23

On 2nd Apr 2026 your new balance was £18.23 DR

Payment of £18.23 will be taken by Direct Debit on or around 17 Apr 2026.

Your new balance includes any payments you've made and you can see these in your online account.

E.ON Next Energy Limited Registered Office: Westwood Way, Westwood Business Park, Coventry CV4 8LG.
 Registered in England and Wales No: 03782443. E.ON UK plc VAT Group Registration Number: 559 0978 89

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Voucher No 8 – E.on Next March utility charges

Checked V.Hawkins –

Budget & Expenditure to date for the financial year ending 31st March 2027

RECEIPTS	2025/2026 BUDGET	RECEIPTS TO DATE	BALANCE
Precept Income	12,625.00	0.00	12,625.00
Grants / Donations / Bursaries	0.00	0.00	0.00
Rental (VHMC lease)	10.00	0.00	10.00
Refunds Inc. VAT 2024/25	457.00	0.00	457.00
Interest	800.00	0.00	800.00
Unbudgeted Income	0.00	0.00	0.00
Community Infrastructure Levy	9,768.62	0.00	9,768.62
TOTAL RECEIPTS	23,660.62	-	13,892.00

PAYMENTS (excluding VAT)		2025/26 BUDGET	EXPENDITURE TO DATE	BALANCE
Salary / PAYE	Staff costs	9,440.00	0.00	9,440.00
Expenses	Administration	322.00	232.65	89.35
	Website	282.00	0.00	282.00
	Mapping Service	56.00	54.00	2.00
	Office costs	180.00	0.00	180.00
	Travel *	0.00	0.00	0.00
Rentals	Village Hall hire	187.00	120.00	67.00
	Avon & Somerset Beat Team	31.00	20.00	11.00
	Peppercorn rent on Village Hall	10.00	0.00	10.00
Insurance & fees Inc. Audits and Solicitors	Insurance	311.00	0.00	311.00
	Internal & External Audits	490.00	0.00	490.00
Subscriptions/Training/ Meetings	ALCA & SLCC membership	398.00	0.00	398.00
	Training/Meetings *	100.00	0.00	100.00
Elections	Election costs *	0.00	0.00	0.00
Recreation & Arts	Asset replacement	0.00	0.00	0.00
	Utilities	244.00	17.36	226.64
	General maintenance of assets *	0.00	0.00	0.00
	Grass cutting (localism charge)	496.00	0.00	496.00
Donations & Section 137 payments	5 Villages Alive magazine	100.00	0.00	100.00
	Royal British Legion	78.00	0.00	78.00
	Unspecified	200.00	100.00	100.00
TOTAL EXPENDITURE		12,925.00	544.01	12,380.99

TOTAL VAT PAID SINCE THE 1st APRIL 2026 TO BE RECLAIMED AT A LATER DATE FROM HMRC.

11.67

For items marked with * expenditure has been taken from the Councils reserves .

RESERVES		BROUGHT FORWARD FROM 2025/26	2026/27			BALANCE
			INCOME	EXPENDITURE	ALLOCATED	
Expenses	Travel	281.90	0.00	0.00	0.00	281.90
Subscriptions/Training/Meetings	Training/Meetings	180.00	0.00	0.00	0.00	180.00
Elections	Election costs	3,025.00	0.00	0.00	0.00	3,025.00
Community Infrastructure Levy		26,511.74	0.00	0.00	4,213.20	22,298.54
TOTAL RESERVES		29,998.64	0.00	0.00	4,213.20	25,785.44

Financial Position as of 17th April 2026

The figures below include the receipts, transfers and schedule of payments detailed on page 6 of this report.

BANK STATUS	
<u>Current Account</u>	
Opening balance on 1st April 2026	995.32
Receipts	0.00
Payments cleared	0.00
Transfers in+/out- Instant Access a/c	0.00
Payments awaiting approval	-555.68
Payments approved but not cleared bank	0.00
BALANCE	439.64
<u>Instant Access Account</u>	
Opening balance on 1st April 2026	33,703.57
Transfers in/out Current a/c	0.00
BALANCE	33,703.57
TOTAL CLOSING BALANCES	34,143.21

Community Infrastructure Levy Income

Balance brought forward on 1st April 2025	£	12,472.87
CIL income received in current Financial year	£	18,076.23
Payments made during 2025/26	-£	4,037.36
<u>Current balance remaining</u>	£	26,511.74
Previously earmarked from fund		
Legal costs in relation to Village Hall lease	-£	4,213.20
Remaining unallocated funds	£	22,298.54

The committed outgoing figures are net of VAT unless otherwise stated.

As a reminder, CIL contributions can be spent on:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or,
- Anything else that is concerned with addressing the demands that development places on it.

CIL income must be spent within five years from its initial receipt after which time any income not spent must be returned to South Gloucestershire Council. Therefore of the current balance of £26,511.74 including earmarked funds reach their 5 year period as follows:

To be used before	AMOUNT
Apr-2028	£ 726.42
Apr-2029	£ 7,709.19
Apr-2030	£ 18,076.13
Total	£ 26,511.74

Summary of projected receipts, expenditure and reserves for the financial year ending March 2027

(FOR INFORMATION ONLY)

Breakdown of Allocated/Earmarked Monies

Opening Balances as reported at 1st April 2026

Current Account	£995.32	
Instant Access Account	£33,703.57	
Less outstanding payments for 2025/26 FY	£0.00	
		£ 34,698.89

Receipts for FY 2026/27

Annual Precept (2 x £6,312.50 on 30 Apr & 30 Sep)	£12,625.00	
Miscellaneous Receipts	£10.00	
Calculated interest of reserves in Savings account	£800.00	
Community Infrastructure Levy (due 30.04.26)	£9,768.62	
Expected VAT refund (2025/26 FY)	£381.38	
		£ 23,585.00

Total Fund Available during FY 2025/26

£ 58,283.89

Minus:

Budgeted Operating Expenditure - FY 2025/26	-12,925.00	
Less operational Reserve - ⅓ of annual operating expenditure	-£ 8,530.50	
		-£ 21,455.50

Funds Available after Budget Expenditure & Operational Reserves

£ 36,828.39

Earmarked Reserves

Minus

Expenditure allocated to Council projects/grants allocated from CIL	-£ 4,213.20	
Remaining CIL for the "provision, improvement, replacement, operation or maintenance of infrastructure *	-£ 32,067.16	
		-£ 36,280.36

£ 548.03

Currently ringfenced **

Election Expenses	-£ 3,025.00	
Travel	-£ 281.90	
Training / Meetings	-£ 180.00	
		-£ 3,486.90

Remaining funds not reserved or allocated

-£ 2,938.87

* funds available, but may only be spent on the "provision, improvement, replacement, operation or maintenance of infrastructure; or any thing else that is concerned with addressing the demands that development places on it".

** available, but only when vired at PC discretion and following an appropriate resolution.

Prepared on 17th April 2026